

SD 42 Youth Train in Trades Application Checklist

Student Name	
Current School	
Application Date	

Application Package must include:

- ☐ SD 42 Application
- ☐ Post Secondary Application Form
(Visit **apprenticeship.sd42.ca** to complete online post secondary application forms)
Find your trade under the "Trades Programs" tab. Scroll to the bottom of the program page and open the Post Secondary application form. Complete the online form then print and sign all mandatory signature boxes:
 - BCIT 2 pages
 - VCC 2 pages
 - KPU 2 pages + third party waiver
- ☐ Copy of Diploma Verification Report (not report card/transcript). See Career Centre or Counsellor
- ☐ Work Experience Acknowledgement Form
- ☐ Updated Resume
- ☐ Letter of Intent (explain why you would be a good candidate for this program)
Letter should be addressed to:
Mr. Steve Wiebe, Principal, SD42 Trades Programs
23125 116 Ave.
Maple Ridge, BC
V2X 0G8
- ☐ Copy of WorkSafe certificate from CLE/Planning 10 (if available)
- ☐ Completed Youth Train in Trades Transition Plan
- ☐ Outside Media - SECONDARY Consent Form (parent signature required)
- ☐ Personal Information Consent Form - SECONDARY (parent signature required)

SD 42 YOUTH TRAIN IN TRADE APPLICATION

Student Information		Mailing Address	
Legal Last Name		Address	
Legal First Name		City	
Common Last Name		Postal Code	
Common First Name		Home Phone	
Student Birthdate		Student Cell	
Preferred Gender		Student email	

Parent Information			
Parent Last Name		Parent Email	
Parent First Name		Parent Cell Phone	

Immigration or Citizenship Status	
<input type="checkbox"/> Canadian Citizen	<input type="checkbox"/> Permanent Resident
<input type="checkbox"/> Landed Immigrant	<input type="checkbox"/> Study Permit

Aboriginal Ancestry		
Do you identify yourself as an aboriginal person? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> First Nations	<input type="checkbox"/> Metis	<input type="checkbox"/> Inuit

Program First Choice	
<input type="checkbox"/> Automotive Service Tech - Westview	<input type="checkbox"/> Masonry / Bricklayer - Pitt Meadows
<input type="checkbox"/> Carpentry - Samuel Robertson	<input type="checkbox"/> Metal Fabrication / Fitter - Samuel Robertson
<input type="checkbox"/> Carpentry - Garibaldi	<input type="checkbox"/> Plumber / Pipefitting - Garibaldi
<input type="checkbox"/> Hairdresser - Samuel Robertson	<input type="checkbox"/> Professional Cook - Samuel Robertson
<input type="checkbox"/> Horticulture - Thomas Haney	<input type="checkbox"/> Residential Electrician - Garibaldi

Program Second Choice	
<input type="checkbox"/> Automotive Service Tech - Westview	<input type="checkbox"/> Masonry / Bricklayer - Pitt Meadows
<input type="checkbox"/> Carpentry - Samuel Robertson	<input type="checkbox"/> Metal Fabrication / Fitter - Samuel Robertson
<input type="checkbox"/> Carpentry - Garibaldi	<input type="checkbox"/> Plumber / Pipefitting - Garibaldi
<input type="checkbox"/> Hairdresser - Samuel Robertson	<input type="checkbox"/> Professional Cook - Samuel Robertson
<input type="checkbox"/> Horticulture - Thomas Haney	<input type="checkbox"/> Residential Electrician - Garibaldi

Additional Considerations For All Applicants

Graduation Requirements - English 12:

☐ English 12 (in progress/complete by June)

☐ English 12 **NOT** Complete

If Eng 12 outstanding where will you complete?

☐ Summer School - *RECOMMENDED*

☐ Night School - Riverside

☐ Home School

☐ Online

List all outstanding courses needed for graduation:

Do you have an IEP

☐ - Yes

☐ - No

If yes, Who is your support teacher:

Parent Signature

I am aware my son/daughter is applying to a Youth Train in Trades program hosted by SD 42 Maple Ridge Pitt Meadows. I acknowledge there may need to be arrangements for transportation to participate in this program. I am also aware there may be some costs to purchase required personal equipment and resources.

Parent Signature

Date

x

Student Signature

I intend to complete the required courses for the Youth Train in Trades program and understand that I may be required to attend the post secondary institution during the school year. ***(This means you could be away from your SD42 Host school for consecutive weeks, therefore you may not be able to take Eng 12 or another academic course concurrently with your program. We highly recommend you take Eng 12 at summer school).***

☐ I acknowledge my program may require completion of Work Experience and/or practicum placement.

☐ I confirm I will make arrangements to complete any academic courses needed for graduation.

Student Signature

Date

x

SD 42 Youth Train in Trade Transition Plan

STUDENT INFORMATION

Student Name:		Current School:	
Birthdate:		Grade	
Grad Program/ Focus Area:	Trades & Technology		

PROGRAM

Auto Service Tech - Westview	Masonry/Bricklayer - Pitt Meadows
Carpentry - Samuel Robertson	Metal Fabrication/Fitter - Samuel Robertson
Carpentry - Garibaldi	Plumber/Pipefitter - Garibaldi
Hair Design - Samuel Robertson	Professional Cook - Samuel Robertson
Horticulture - Thomas Haney	Residential Electrician - Garibaldi

POST SECONDARY INSTITUTE

<input type="checkbox"/> BCIT	<input type="checkbox"/> KPU	<input type="checkbox"/> VCC
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BC Diploma Verification Form attached to verify all Grade 10 - 12 courses

If the program detailed above is followed and all courses are passed you will graduate in June _____(yr) with a Dogwood Certificate and post-secondary credits for the above career program. Students registering in a Youth Train in Trades program are expected to complete work experience and seek employment in their trade. Employed students may be registered as Secondary School Apprentices and receive credits for Youth Work in Trades courses.

PARENT/GUARDIAN SIGNATURE

I have discussed this program with my son/daughter and give permission for him/her to participate in the Youth Train in Trades Program

x _____	_____ Date
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STUDENT SIGNATURE

x _____	_____ Date
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SCHOOL CAREER COORDINATOR

x _____ Signature	_____ Date
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Work Experience Acknowledgement

Student Name:	Student number:
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You have indicated an interest in beginning a Work Experience Study program as part of your high school learning plan as incorporated into the partnership program. Work Experience 12A is a four-credit course with final percentage grade assigned when completed. Students may take a period of 12 months to complete the course if it cannot be completed during the present school year. A minimum of 90 hours of designated work plus school assignments make up the remainder of the course. The minimum 90 hours may be done at more than one work site.

Work experience placements may take place during school time, after school, or on weekends. Some placements may require you to work over winter, spring or summer break. If a student is using their paid work to meet the work experience hours, the hours only count after a SD42 designate has visited the job site and obtained a signataure from the manager.

Evaluation:

- 25 marks - for WEX hours, must complete minimum 90 hours on the job
- 25 marks - for student log
- 10 marks - evaluations and reference letter
- 40 marks - classroom assignments, (eg cover letter, resume, participation, thank you letter, improvement plan, reflection

Student Signature:	X
Parent Signature:	X
Date:	

SD 42 Outside Media Consent - SECONDARY

Student Name:	Grade:
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During the school year, outside media (radio, television, newspapers, etc.) are sometimes invited or permitted to come to the school to conduct interviews and/or to take photos or videos of school events. The purpose of these visits is typically to recognize, promote and encourage student achievement.

If you DO NOT want your child's image and name being published by outside media, please select NO below and the school district will take all reasonable steps to comply with your request. In addition to alerting the school, please also inform your child's teacher and talk with your child about your wishes.

Please note that school staff cannot control news access in public locations (eg. field trips or off school grounds) or at school events open to the public (eg. sports events, student performances, school board meetings).

**For parents who have court orders describing their parental rights, this form should be signed by a parent who has the right to exercise the student's privacy protection rights. If you have questions about this consent or about the collection of student personal information, please visit the district website at <https://www.sd42.ca/personal--information-consent> or contact your child's school.*

Parent/Guardian Consent

- ☐ YES, I GIVE MY CONSENT for the use and disclosure of my child's image and/or name for the above purposes for this school year.
- ☐ NO, I DO NOT want my child's image and/or name being published by outside media. I will inform my child's teacher of my wishes and request that the school district and its staff take all reasonable steps to avoid having my child's image or name collected or published by outside media when they are present in school. I may choose to override this notice by giving consent in specific circumstances.

Parent Name	
Parent Signature	x
Date	

SD42 Personal Information Consent - SECONDARY

Student Name:	Grade:
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During the school year, school and/or school district staff often take pictures or videos of student activities and events. The collected photos and/or videos are sometimes shared to encourage student achievement, build school culture or inform the community about the school and/or about school district programs and activities.

The school or school district may use these photos or videos in multimedia presentations designated for educational use, or in communications such as newsletters, reports, brochures, or district parent magazines. Photos and videos may also be shared on the school or school district websites and/or social media sites (eg Facebook, Twitter, Helix) for educational purposes or for the purpose of celebrating student success.

Parent/Guardian Consent

- ☐ YES, I GIVE MY CONSENT for the use and disclosure of my child's image and/or name for the above purposes for this school year. I understand the images and information posted on the internet may be stored outside Canada. Your consent is effective immediately and lasts until September 30 of next school year. You may withdraw your consent at any time in writing, but a withdrawal of consent does not obligate the school or district to withdraw previously published material.
- ☐ NO, I DO NOT CONSENT for the use and disclosure of my child's name and/or image for the above purposes for this school year.

Parent Name:	
Parent Signature	X
Date:	

SD 42 Transportation Consent

Student Name:		Grade	
Student email:		Student cell:	
Parent Name:		Parent cell:	
Emergency Contact:		Emergency Contact:	

The parties agree that the parent(s) or guardian(s) and the Student are solely responsible for the Student's transportation to and from the Designated Training Provider or Employer's Work Site, except if the student uses the school bus transportation from the School District 42 partnership school to British Columbia Institute of Technology (BCIT), Kwantlen Polytechnic University (KPU) or Vancouver Community College (VCC) OR special arrangements have been made with the District Trades Coordinator.

The school calendar for the Career Programs run September 8, 2020 to June 30, 2021.

Parent Name:	
Parent Signature	X
Student Signature	X
Date	

If you would like to permit your son or daughter to drive themselves to their designated training provider location or work site, please indicate this by initializing the box below:

X	I give my son/daughter permission to drive himself/herself to the designated training facility or worksite.
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